

## Contact Information

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### **Outgoing CT Examination Procedure for Inpatients with New Coronavirus Pneumonia in Isolation Ward**

1. General principles; safety first, least cross, least pollution.
2. Determine CT examination: the senior doctor in the ward confirms the re-examination of CT according to the condition;  
The physician in charge communicates with the patient and issues a CT examination.
3. Check-in registration: The nurses in each ward record in the registration book according to the doctor's order, and contact the staff of the delivery center before 11:00 to inform the ward that the patient needs to go out for CT checkup.
4. Examination order: Set the checkup procedure according to the patient's condition, and the critically ill patient can be checked at any

time according to the condition.

5. CT Registration and checkup Site for New Coronavirus Pneumonia:

CT Registration and *checkup* for Patients with New Coronavirus Pneumonia uniformly arrange in a fixed CT room.

6. Checkup appointment: After the staff of the delivery center appoints time with the emergency CT room, inform the nurses in each area of the isolation ward, and do all the preparatory work before going out for checkup according to the condition, and contact the driver of the negative pressure vehicle in advance to prepare for the ferry work.

7. Checkup and protection: Before the transporter picks up the patient, check patient's information with the nurses in each ward again. After checking the patient's information and confirming that it is correct, the 2 transporters reach the clean area of the isolation ward in 30 minutes before the appointment time, and do the secondary prevention under the guidance of the nurse of infectious control department, then go downstairs through the public area, wait at the entrance of the patient aisle, and hand over the patient in person with the nurse of the isolation ward. The patients being examined wore surgical masks and isolation gowns.

8. Transfer and checkup: For patients who cannot walk, the nurses in

the isolation ward should prepare wheelchair or flat car being disinfected in advance, and contact the escort staff in advance according to the appointment time to be ready for transshipment. After receiving the notice, the escort staff went to the corresponding ward, did secondary protection under the guidance of the nurse of infectious control department in the clean area, and then went downstairs through the public area to the patient's channel on the east side to assist the patient in transferring. When the critically ill patients go out for examination, the head nurses of each ward will arrange the transfer matters, and the medical and nursing staff will bring the first-aid kits and make protection to accompany them for checkup.

9. CT checkup route for patients of the isolation area: ensure the special aisle. Two transporters closely cooperate. One transporter takes the patient into the room for checkup, and the other one waits with other patients in the waiting area, keep at a distance of 1.5 meters.

10. After the checkup of all patients is completed, the escort staff escorts the patients back to the patients' passage in isolation ward along the original route, and hand over the patient with the nurse on duty, and sign in the registration book. After the checkup of patients with new coronavirus pneumonia, the environment, surface and air of the CT room should be well disinfected.

11. The transporters and escorts returned to patient channel of the east side of Ji'an Building. After they finished handing over the patients with the nurses in the ward, the patient passage was disinfected at any time. Then return back to the place of taking off the protective clothing fixed in an open area, take off the protective clothing and discard them in medical waste bucket according to the process shown in the figure, and quickly leave after hand hygiene.